

West Wimbledon Primary School



Agenda for Governing Body Meeting

Tuesday 11 November 2015 at 6.30 pm at the school

1. Apologies for absence

To consider giving consent to any apologies for absence

2. Declaration of Interest

- (a) Governors are invited to declare an interest in any of the items under discussion (if they do have an interest they must withdraw from the meeting when the item is being discussed and not vote).
- (b) Governors to ensure that arrangements are made by 1 September 2015 for their Register of Governors Interests and information about the governing body members to be published on the school's website. Please refer to the Governors' Newsletter for details.

3. Constitution of the School Governing Body and delegations to committees

- (a) To agree that Phillip Craig and Jo Reynolds are now co-opted Governors.
- (b) To agree that Will Mason-Jebb be formally considered as a new co-opted Governor (To be fully confirmed at the March Meeting)
- (c) To agree powers of delegation to the School Business Committee
- (d) To nominate the FGB Discipline committee and Appeals committees

4. Election of Vice Chair

Due to the resignation of Gavin Miller – A new Vice Chair is to be elected

5. Minutes of the meeting held on 3 March 2015

- (a) To approve minutes and to amend any points of accuracy
- (b) **Matters Arising** (on any action points/other matters not covered by the agenda)

6. Minutes/Reports of Committees

To consider minutes/reports of Committee meetings

7. Report of the Headteacher

Headteacher to highlight key points and invite questions on a previously distributed report

8. Policy Documentation

- (a) To consider any draft statutory policy documentation
- (b) To approve the 2015/16 Pay policy

9. School and Governing Body Self-Evaluation

- (a) Governors to consider sections of the school self-evaluation and to identify priorities to include in the SDP.
- (b) To consider the governing body's own performance in light of its core functions, the inspection criteria and other helpful frameworks such as External Reviews of Governance and the '20 Questions' published by the All Parliamentary Group on Education Governance and Leadership.

10. Priorities and the School Development Plan (SDP)

Governors to consider adoption of the 2015/16 SDP

11. Safeguarding Report and New Safeguarding and Child Protection Policy

- (a) To receive a report from the Headteacher on safeguarding issues
- (b) To confirm arrangements for the school's annual Safeguarding Audit

12. Pupil Premium and PE and Sports Premium

Governors to ensure that their school has published information online about their use of their Pupil Premium and PE and Sports Premium funding.

13. Governor Visits to the School

To receive a report/feedback from governor(s) who have visited the school on behalf of the governing body in relation to designated responsibilities.

14. Governor Training

- (a) To discuss and identify training needs and to ensure that the governing body is represented at central LA governor development sessions
- (b) To nominate a governor as the "Training co-ordinator"
- (c) To receive feedback from governors who have been on courses and
- (d) To consider what impact training has had on improving the effectiveness of the governing body.
- (e) To feedback to the LA any comments or ideas on how the central programme can be developed.

15. Correspondence to the Chair

Opportunity for the Chair to discuss/circulate any documentation or to report on any action taken.

16. Any Other Business

17. Dates and time of next/future meetings

CONFIDENTIAL MATTERS – To agree what, if any, items should be declared confidential and recorded separately under 'confidential items'